



DE WITT COUNTY, TEXAS
REQUEST FOR QUALIFICATIONS
RFQ 2025-0012
PROFESSIONAL ENGINEERING SERVICES

1. Introduction

De Witt County is seeking Statements of Qualifications from qualified professional engineering firms to provide a range of engineering services in support of the County's infrastructure improvement and development initiatives. Services are to be provided as-needed and may include but are not limited to:

- Right-of-way acquisition support
- Environmental clearance
- Drainage design
- Bridge replacement design
- Development of specifications and plans for road improvement projects
- Development of bid packages and construction contract packages for road construction and rehabilitation
- Review of applications and plans for floodplain development projects, including compliance with local, state, and federal floodplain development regulations
- Project management support to ensure on-time and on-budget completion

The Commissioners Court of De Witt County will use a qualifications-based selection process in accordance with the Professional Services Procurement Act (Texas Government Code Chapter 2254).

2. Primary Objective

The primary objective of this RFQ is to select one or more highly qualified engineering firms, certified and licensed by the State of Texas, to assist De Witt County in delivering critical infrastructure projects efficiently, effectively, and in compliance with all applicable regulations. The selected firm(s) must demonstrate deep expertise in engineering practices related to county government, including familiarity with state and federal requirements governing roadway construction, drainage, bridge improvements, and floodplain development.

3. Certification and Licensing

All respondents must be properly certified and licensed to practice engineering in the State of Texas and must be in good standing with the Texas Board of Professional Engineers and Land Surveyors. Proposals must clearly indicate the firm's licensure and provide the license numbers of key personnel who will be assigned to projects.

4. Scope of Services

The selected firm(s) may be tasked with one or more of the following:

- Engineering and design services for road, bridge, and drainage projects
 - Environmental assessments and clearances required for projects
 - Preparation of bid documents and construction contract packages
 - Technical review of floodplain development applications for regulatory compliance
 - Coordination with local, state, and federal agencies as needed
 - Cost estimating, budgeting, and project scheduling assistance
 - Construction oversight or project management services
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5. Statement of Qualifications (SOQ) Requirements

Qualified respondents should submit the following:

1. **Letter of Interest** – Briefly state interest in the opportunity and an understanding of the scope.
 2. **Statement of Qualifications** – Overview of firm's qualifications, history, licenses, and professional registrations.
 3. **Relevant Experience** – Specific experience with services listed in this RFQ, especially with similar counties or governmental agencies.
 4. **Commitment of Resources** – Identify key personnel who would be assigned to the County's projects and describe their availability and expertise.
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6. Evaluation Criteria

Responses will be evaluated based on the following:

- **Firm Qualifications & Relevant Experience (25 points):** Demonstrated experience and competence in the types of services requested.
- **Personnel Qualifications & Availability (20 points):** Qualifications and availability of personnel.
- **Local Experience (15 points):** Knowledge of De Witt County or similar jurisdictions, including familiarity with local regulations and procedures.
- **Understanding of Project Needs & Approach (20 points):** Understanding of project scope and ability to deliver services within timelines and budgets.
- **Past Performance & References (10 points):** References from past clients and successful completion of similar projects.
- **Commitment of Resources (10 points):** Ability to dedicate personnel and firm resources to prioritize De Witt County projects.

Shortlisted firms will be invited to interview before final selection.

Note: Price or cost will not be considered in the selection process and should not be submitted.

7. Submission Instructions

Responses must be sealed and submitted no later than **3:00pm on Wednesday, June 4, 2025** to:

Judge Daryl Fowler
Attn: Engineering Services
307 N. Gonzales Street
Cuero, Texas 77954

Each respondent must submit:

- Responses limited to six typewritten pages
- Six (6) hard copies of the complete proposal and attachments
- One (1) electronic copy on a labeled USB flash drive

Note: Late or incomplete submissions will not be considered.

8. Questions and Clarifications

All questions regarding this RFQ must be submitted in writing to:

Judge Daryl Fowler
Attn: Engineering Services
307 N. Gonzales Street
Cuero, Texas 77954

Or via email to daryl.fowler@dwcotx.org

Responses to questions will be shared publicly with all potential respondents.

9. Rights Reserved

DeWitt County reserves the right to:

- Accept or reject any or all qualifications
- Waive any informality in the qualification process
- Select one or more firms
- Assign projects at its discretion
- Request additional information from any respondent
- Cancel or modify this RFQ at any time